



SAFETY AND BUILDINGS DIVISION  
201 West Washington Avenue  
P.O. Box 7969  
Madison, Wisconsin 53707

August 30, 2004

MUNI # 50022  
MARGARET NOVAK, CLERK  
TOWN OF KENNAN  
W9898 MIDWAY RD  
KENNAN, WI 54537

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. On the effective date of the ordinance, you may begin enforcing the UDC per its administration and enforcement requirements of Ch. Comm 20, for all new one- and two-family dwellings, new alterations and additions to dwellings originally built since June 1, 1980 and the other structures under the scope of the ordinance. Your ordinance is silent on the issue of inspector qualifications. Note that all inspections must be performed by inspectors properly certified in the fields of UDC-Construction, UDC-HVAC, UDC-Electrical and UDC-Plumbing.

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler  
UDC Consultant  
Tel. (608)266-1390

ENCL.